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| POLICY TITLE | Academic Calendar | Policy Number | 111 |
| Section | Governance, Organization, and General Information | Approval Date | January 21, 1993 |
| Subsection | Governance and Organization | Effective Date | January 21, 1993 |
| Responsible Office | Office of the Senior Vice President of Academic Affairs | | |

1.0 PURPOSE

2.0 REFERENCES

3.0 DEFINITIONS

4.0 POLICY

4.1 Each year the academic calendar is approved by the President's Council. The procedure for developing the academic calendar has been established:

4.1.1 The Academic Calendar Committee is a university-wide committee.

4.1.2 The Academic Calendar Committee includes representation from the Faculty Senate, PACE, students, and administration. Communication with each constituency represented is the responsibility of the appropriate committee members.

4.1.3 The Academic Calendar Committee is chaired by a member of the Vice President for Academic Affairs' staff and begins its work by October 1 of each year.

4.1.4 The Academic Calendar Committee makes its recommendation to the Vice President for Academic Affairs not later than December 1 of each year.

4.1.5 The Senior Vice President for Academic Affairs makes the recommendation to the President. The President consults with the President's Council and then makes the final decision on the calendar by December 15 of each year.

5.0 PROCEDURES



UTAH VALLEY UNIVERSITY

Policies and Procedures

| POLICY HISTORY | | |
|---------------------|--------------|--------------------|
| Date of Last Action | Action Taken | Authorizing Entity |
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