1.0 PURPOSE

2.0 REFERENCES

3.0 DEFINITIONS

4.0 POLICY

4.1 Private vendors/contractors performing tasks on Utah Valley University campus will provide their own equipment, work teams, and workers/task supervision. They will also be responsible for employee compliance with OSHA safety standards enhancing job safety and professionalism.

4.2 A meeting will be held prior to any construction at UVU between private vendor/contractor and the Director of Facilities/Planning with respective delegates. This meeting will resolve the following issues:

1) General correlation of factors resulting from utility modification.

2) Down time that may be required in any specific area.

3) Estimated beginning and completion dates of construction.

4) Staging area/facilities, if needed, required by vendor/contractor.

5) Identification of all hazardous materials or substances that vendor/contractor will bring to UVU.
6) Identification of all hazardous materials or substances that vendor/contractor may encounter while at UVU.

### 5.0 PROCEDURES

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<tr>
<th>Date of Last Action</th>
<th>Action Taken</th>
<th>Authorizing Entity</th>
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