UTAH VALLEY UNIVERSITY
Policies and Procedures

POLICY TITLE	University Governance Committees	**Policy Number**	102
Section	Governance, Organization, and General Information	**Approval Date**	June 25, 2020
Subsection	Governance and Organization	**Effective Date**	June 25, 2020
Responsible Office	Office of the President	**Last Review**	July 18, 2024

1.0 PURPOSE

1.1 This policy defines university-wide governance committees, including the establishment, management, and disbandment of these committees.

2.0 REFERENCES

2.1 Utah Code §53H-3, *State System of Higher Education, Institutions of Higher Education*

2.2 Utah Board of Higher Education Policy R201 *Presidents' Responsibility to the System, the Assigned Institution, and for Legislative Relation*

2.3 Utah Board of Higher Education Policy R220 *Delegation of Responsibilities to the President and Board of Trustees*

2.4 Utah Board of Higher Education Policy R223 *Faculty and Staff Participation in Board of Trustees Meetings*

2.5 UVU Policy 101 *Policy Governing Policies*

2.6 UVU Policy 103 *Constitution of the Faculty Senate of Utah Valley University*

3.0 DEFINITIONS

3.1 Academic Affairs Council: The university entity convened by the Provost and comprised of academic executives. This council makes and conveys to the campus community the official decisions and positions of UVU's academic executives.

3.2 Board of Trustees: The Board of Trustees acts on behalf of the University in performing duties, responsibilities, and functions as specifically authorized by the Utah Board of Higher Education and statute.

3.3 Committees: For the purposes of this policy, committees include committees, councils, boards, and associations with delegated governance authority.

3.4 Faculty Senate: The university entity convened by the Faculty Senate president and that conveys to the university community, including the Board of Trustees, the official opinions and positions of the faculty.

3.5 President's Council: The President's Council is a governing body convened by the university president and plays a central role in university governance.

3.6 Professional Association of Campus Employees (PACE): The university entity convened by the PACE president and that makes and conveys to the campus community, including the Board of Trustees, the official opinions and positions of all full-time and part-time staff (excluding student employees and executives).

3.7 University governance committees: Committees formed by and given delegated governance authority, as defined in the committee's charter, by a university governance entity.

3.8 University governance entities: University-established governance bodies that include Faculty Senate, Professional Association of Campus Employees (PACE), Utah Valley University Student Association (UVUSA), Academic Affairs Council, and President's Council.

3.9 Utah Board of Higher Education: The Utah Board of Higher Education is the governing body for the Utah System of Higher Education (USHE). The Utah Legislature grants it the power to control, manage, and supervise USHE.

3.10 Utah Valley University Student Association (UVUSA): UVUSA is the university entity that conveys to the university community, including the Board of Trustees, the official opinions and positions of the student body.

4.0 POLICY

4.1 Hierarchy of Policy and Policy Interpretation

4.1.1 University governance committees may be comprised of faculty, staff, students, and/or administrators to provide consultation, deliberation, discussion, and/or take action within the scope of delegated governance authority, as defined in the committee's charter.

4.1.2 To the extent that any other university policies address the role of committees in university governance, this policy takes precedence and control.

4.1.3 Committees not established in accordance with this policy have no governance authority.

4.2 Authority and Responsibility of University Governance Entities

4.2.1 Within their area of authority, each university governance entity is responsible for determining who has the authority to create a university governance committee in accordance with section 5.1. Each entity is responsible for the oversight and management of the university governance committees they have established and ensures these committees are functioning properly.

4.2.2 For their established university governance committees, university governance entities are responsible for determining who serves on university governance committees and for ensuring that each university governance committee complies with all compensatory and other employment laws and policies.

5.0 Procedures

5.1 Formation of University Governance Committees

5.1.1 Each university governance committee shall submit and maintain a committee charter that contains the purpose, duration, scope of decision-making authority, and membership information. Each committee charter shall receive approval from the appropriate university governance entity and must comply with appropriate guidelines associated with this policy.

5.1.2 The university governance entities, in accordance with their guidelines associated with this policy, shall regularly review and make appropriate revisions to established charters.

5.2 Management and Review of University Governance Committees

5.2.1 All university governance committees are subject to review and accountability reporting under the direction of their sponsoring university governance entity. These university governance committees shall submit any reports required by their university governance entity or other entities that have oversight authority over the university governance committee.

5.2.2 If a committee wishes to make changes to its charter, it must submit those changes to its university governance entity for review and approval in accordance with their guidelines associated with this policy.

5.3 Disbandment of University Governance Committees

5.3.1 University governance entities may disband university governance committees under their jurisdiction in accordance with their guidelines, at any time, and for any nondiscriminatory reason.

POLICY HISTORY		
Date of Last Formal Review: July 17, 2024		
Due Date of Next Review: July 17, 2029		
Date of Last Action	Action Taken	Authorizing Entity
September 17, 1992	Approved.	UVU Board of Trustees
June 25, 2020	Regular policy revision approved.	UVU Board of Trustees
August 7, 2020	Nonsubstantive change in section 3.5: deleted "excluding adjunct faculty."	UVU Policy Office
November 25, 2026	Nonsubstantive changes: * Updated Utah Code reference from 53B-2 to 53H-3. * Updated "Utah Board of Regents" to "Utah Board of Higher Education."	UVU Policy Office

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