



## UTAH VALLEY UNIVERSITY Policies and Procedures

<b>Proposed Policy Number and Title:</b> 443 Ethics in Computer Usage (Deletion)_		
<b>Existing Policy Number and Title:</b> 443 Ethics in Computer Usage		
Approval Process*		
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Temporary Emergency	<input type="checkbox"/> Expedited
<input type="checkbox"/> New	<input type="checkbox"/> New	<input type="checkbox"/> New
<input type="checkbox"/> Revision	<input type="checkbox"/> Revision	<input type="checkbox"/> Revision
<input checked="" type="checkbox"/> Deletion	<input type="checkbox"/> Suspension	
	Anticipated Expiration Date:	
*See UVU Policy 101 <i>Policy Governing Policies</i> for process details.		

<b>Draft Number and Date:</b> <u>DELETION, Stage 4</u>
<b>President's Council Sponsor:</b> <u>Christina Baum</u> Ext. _____
<b>Policy Steward:</b> <u>Joe Belnap</u> Ext. _____

POLICY APPROVAL PROCESS DATES	
<p><b>Policy Drafting and Revision</b> Entrance Date: <u>5/26/2020</u></p> <p><b>University Entities Review</b> Entrance Date: <u>11/30/2022</u> Close Feedback: <u>02/20/2023</u></p> <p><b>University Community Review</b> Entrance Date: <u>4/12/2023</u> Open Feedback: <u>4/12/2023</u> Close Feedback: <u>4/21/2023</u></p> <p><b>Board of Trustees Review</b> Entrance Date: <u>4/27/2023</u> Approval Date: _____</p>	<p style="text-align: center;"><b>POST APPROVAL PROCESS</b></p> <p>Verify:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Policy Number</li> <li><input type="checkbox"/> Section</li> <li><input type="checkbox"/> Title</li> <li><input type="checkbox"/> BOT approval</li> <li><input type="checkbox"/> Approval date</li> <li><input type="checkbox"/> Effective date</li> <li><input type="checkbox"/> Proper format of Policy Manual posting</li> <li><input type="checkbox"/> TOPS Pipeline and Archives update</li> </ul> <p><b>Policy Office personnel who verified and posted this policy to the University Policy Manual</b></p> <p><b>Name:</b> _____</p> <p><b>Date posted and verified:</b> _____</p>



<b>POLICY TITLE</b>	Ethics in Computer Usage	<b>Policy Number</b>	443
<b>Section</b>	Facilities, Operations, and Information Technology	<b>Approval Date</b>	October 14, 2004
<b>Subsection</b>	Information Technology	<b>Effective Date</b>	October 14, 2004
<b>Responsible Office</b>	Office of the Vice President of Information Technology		

### 1.0 PURPOSE

### 2.0 REFERENCES

### 3.0 DEFINITIONS

### 4.0 POLICY

~~4.1 Everyone within the UVU community who uses university computing and communications facilities has the responsibility to use them in an ethical, professional, and legal manner. This means that users agree to abide by the following conditions:~~

- ~~1) The integrity of the systems must be respected.~~
- ~~2) Privacy of all users must not be intruded upon at any time.~~
- ~~3) Users must recognize that certain data are confidential and must limit their access to such data to uses in direct performance of their duties.~~
- ~~4) The rules and regulations governing the use of facilities and equipment must be respected.~~
- ~~5) No one shall obtain unauthorized access to other users' accounts and files.~~
- ~~6) The intended use of all accounts, typically for university scholarly work, instruction, and administrative purposes, must be respected.~~



~~7) Users shall become familiar with and abide by the guidelines for appropriate usage for the systems and networks that they access.~~

~~4.2 Access to university computing and communications equipment and facilities may be revoked for reasons including, but not limited to, attacking the security of the system, modifying or divulging private information such as file or mail contents of other users without their consent, modifying or destroying university data. Based on the above mentioned, revocation of access may be done at any time by university system administrators in order to safeguard university resources and protect university privileges. Such revocation may be appealed to a committee appointed by the Vice President of Finance and Administration. If abuse of computer systems occurs, those responsible for such abuse shall be held accountable and subject to disciplinary action.~~

**5.0 PROCEDURES**

<b>POLICY HISTORY</b>		
<b>Date of Last Action</b>	<b>Action Taken</b>	<b>Authorizing Entity</b>