

Executive Summary: Policy 115 Personal Use of University Property

Date: October 1, 2024
Sponsor: Marilyn Meyer
Steward: Drew Burke
Policy Process: Regular
Policy Action: New

UPDATED, October 1, 2024: Policy 115 ownership has been transferred to People and Culture. The policy has been remanded back to Stage 1 Drafting for further refinement of the draft.

Issues/Concerns (including fiscal, legal, and compliance impact):

A policy outlining the authorized personal use of university property is necessary to comply with state statute including protecting university employees from potential criminal penalties.

Suggested Changes: Policy 115 will focus on conduct when using any assets, whether for university-related or personal purposes. A section from Policy 421 *Property and Equipment* that discusses personal use of public property will be moved to Policy 115. (Note: Policy 421 will be limited to compliance requirements on cataloging, accounting for and managing assets from a finance, stewardship, and tax perspective.)

Requested Approval from President’s Council: Enter Stage 1.

Proposed Drafting Committee:

Target Date for Stage 1 Draft to Enter Stage 2:

Target Date for Board of Trustees Review:

Projected Timeline: [Leave blank. To be filled in by the Policy Office.]
