

EXECUTIVE SUMMARY:

Policy 637 Faculty Tenure

Date:	September 29, 2023
Sponsor:	Wayne Vaught, Wioleta Fedeczko
Steward(s):	Kathren Brown
Policy Process:	Regular
Policy Action:	Revision
Policy Office Editor:	Cara O’Sullivan
Embedded Attorney:	Jeremy Knee

Issues/Concerns (including fiscal, legal, and compliance impact):

Policy 637 no longer aligns with UVU’s tenure submission and review procedures, including how faculty submit required documentation within UVU’s digital submission tool and how the portfolio is transferred between reviewers within the submission tool. Policy 637 requires documentation that may no longer be necessary for digital submission (i.e. table of contents) and requires that documentation be organized in a manner that is not conducive to digital submission. Policy 637 also assigns tasks to individuals throughout the review process that are now automated within the digital submission tool. Finally, Policy 637 does not reflect changes to RTP procedures/timelines in Policy 632 *Assignment and Advancement in Academic Rank* as well as Policy 633 *Faculty Performance Evaluation and Feedback*.

Suggested Changes: Policy 637 requires changes to: 1) revise submission and review procedures and timelines to better align with Policy 632 and 633; 2) omit various criteria and required documentation that are unnecessary; 3) simplify guidelines for the organization of materials in digital portfolio; 4) clarify and describe Advisory Board purpose and procedure; and 5) update procedures for faculty responses during the review process to align with Policy 632 and 633.

Requested Approval from President’s Council: Entrance to Stage 1

Proposed Drafting Committee: Kat Brown, Nizhone Meza, Cathy Jordan, Wioleta Fedeczko, Laurie Toro, Jonathan Allred, Evelyn Porter, a dean, and another faculty member.

Target Date for Stage 1 Draft to Enter Stage 2: 12/28/2023

Target Date for Board of Trustees Review: 5/4/2023

Projected Timeline: [Leave blank. To be filled in by the Policy Office.]



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