



UTAH VALLEY UNIVERSITY Policies and Procedures

Proposed Policy Number and Title: Policy 111 Academic Calendar (DELETION)			
Existing Policy Number and Title: Policy 111 Academic Calendar			
Approval Process*			
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Temporary	<input type="checkbox"/> Non-Substantive Change	<input type="checkbox"/> Compliance Change
<input type="checkbox"/> New	<input type="checkbox"/> New	<input type="checkbox"/> Revision–Limited-Scope	<input type="checkbox"/> Revision–Limited-Scope
<input type="checkbox"/> Revision	<input type="checkbox"/> Revision		<input type="checkbox"/> Deletion
<input checked="" type="checkbox"/> Deletion	<input type="checkbox"/> Suspension		
Anticipated Expiration Date (Temporary Policies): Click or tap to enter a date.			

*See UVU Policy 101 *Policy Governing Policies* for process details.

Draft Number and Date: <u>Regular policy process, deletion, December 14, 2023</u>
President’s Council Sponsor: <u>Wayne Vaught</u> Ext. _____
Policy Steward: <u>Kat Brown</u> Ext. _____

POLICY APPROVAL PROCESS DATES	
<p>Policy Drafting and Revision Entrance Date: <u>12/14/2023</u></p> <p>University Entities Review Entrance Date: <u>12/14/2023</u> Close Feedback: <u>03/1/2024</u></p> <p>University Community Review Entrance Date: <u>03/14/2024</u> Open Feedback: <u>03/14/2024</u> Close Feedback: <u>03/22/2024</u></p> <p>Board of Trustees Review Entrance Date: <u>05/23/2024</u> Approval Date: _____</p>	<p style="text-align: center;">POST APPROVAL PROCESS</p> <p>Verify:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Policy Number <input type="checkbox"/> Section <input type="checkbox"/> Title <input type="checkbox"/> BOT approval <input type="checkbox"/> Approval date <input type="checkbox"/> Effective date <input type="checkbox"/> Proper format of Policy Manual posting <input type="checkbox"/> TOPS Pipeline and Archives update <hr/> <p>Policy Office personnel who verified and posted this policy to the University Policy Manual</p> <p>Name: _____</p> <p>Date posted and verified: _____</p>



POLICY TITLE	Academic Calendar	Policy Number	111
Section	Governance, Organization, and General Information	Approval Date	January 21, 1993
Subsection	Governance and Organization	Effective Date	January 21, 1993
Responsible Office	Office of the Provost/Academic Affairs		

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36

1.0 PURPOSE

2.0 REFERENCES

3.0 DEFINITIONS

4.0 POLICY

~~4.1 Each year the academic calendar is approved by the President's Council. The procedure for developing the academic calendar has been established:~~

~~4.1.1 The Academic Calendar Committee is a university-wide committee.~~

~~4.1.2 The Academic Calendar Committee includes representation from the Faculty Senate, PACE, students, and administration. Communication with each constituency represented is the responsibility of the appropriate committee members.~~

~~4.1.3 The Academic Calendar Committee is chaired by a member of the Provost's staff and begins its work by October 1 of each year.~~

~~4.1.4 The Academic Calendar Committee makes its recommendation to the Provost not later than December 1 of each year.~~

~~4.1.5 The Provost makes the recommendation to the President. The President consults with the President's Council and then makes the final decision on the calendar by December 15 of each year.~~

5.0 PROCEDURES



37
38

POLICY HISTORY		
July 23, 2019	Non-substantive change: “Senior Vice President” updated to “Provost”.	UVU Policy Office
January 21, 1993	Approved.	UVU Board of Trustees

39
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42

○ EXECUTIVE SUMMARY:

Policy 111 *Academic Calendar*

Date: December 1, 2023
Sponsor: Wayne Vaught
Steward(s): Kathren Brown
Policy Process: Regular
Policy Action: Deletion
Policy Office Editor: Cara O’Sullivan
Embedded Attorney: Jeremy Knee

Issues/Concerns (including fiscal, legal, and compliance impact):

There is no need to maintain or revise this policy; due dates are not necessary, and the dates in this policy do not reflect the practice of creating and approving the academic calendar. Therefore, we request that President’s Council approve this policy for deletion.

Suggested Changes: Deletion

Requested Approval from President’s Council: Entrance into Stage 1 and Stage 2

Proposed Drafting Committee: Not applicable.

Target Date for Stage 1 Draft to Enter Stage 2: 12/14/2023

Target Date for Board of Trustees Review: 2/22/2024

Projected Timeline: [Leave blank. To be filled in by the Policy Office.]

POLICY APPROVAL PROCESS - STAGE 2
SUMMARY OF COMMENTS

Policy Title: Academic Calendar	Policy Number: 111
Sponsor: Wayne Vaught	Steward: Kat Brown
Presentation to: AAC, Faculty Senate, PACE, and UVUSA	Date Presented: February 2024

NOTE: Indicate with X whether the comment is editorial (grammar, punctuation, sentence structure, etc.) or is a substance comment (content, procedure, etc.).

CAMPUS ENTITY	POLICY SECTION	Editorial Comment?	Substance Comment?	CONCERN	SPONSOR/STEWARD RESPONSE
AAC				No comments.	
Faculty Senate				No comments.	
PACE				No comments.	
UVUSA				No comments.	