



UTAH VALLEY UNIVERSITY Policies and Procedures

Proposed Policy Number and Title: 452 Electronic and Information Technology Accessibility		
Current Policy Number and Title: 452 Electronic and Information Technology Accessibility		
Approval Process*		
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Temporary	<input type="checkbox"/> Compliance Change
<input type="checkbox"/> New <input checked="" type="checkbox"/> Revision <input type="checkbox"/> Revision—Limited Scope <input type="checkbox"/> Deletion	<input type="checkbox"/> New <input type="checkbox"/> Revision <input type="checkbox"/> Revision—Limited Scope	<input type="checkbox"/> New <input type="checkbox"/> Revision—Limited Scope <input type="checkbox"/> Deletion
*See UVU Policy 101 <i>Policy Governing Policies</i> for process details.		

Draft Number and Date:	<u>Stage 2 Regular, February 10, 2025</u>
President’s Council Sponsor:	<u>Christina Baum</u>
Policy Steward:	<u>Brett McKeachnie</u>

POLICY APPROVAL PROCESS DATES		
REGULAR	TEMPORARY	COMPLIANCE
Drafting and Revision Entrance Date: <u>4/25/2024</u>	Drafting and Revision Entrance Date: <u>N/A</u>	President’s Council Approval Approval Date: <u>N/A</u>
University Entities Review Entrance Date: <u>2/13/2025</u> Close Feedback: <u>4/10/2025</u>	Board of Trustees Review Entrance Date: <u>N/A</u> Approval Date: <u>N/A</u>	Board of Trustees Ratification Ratification Date: <u>N/A</u>
Board of Trustees Review Entrance Date: _____ Approval Date: _____		



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POLICY TITLE	Electronic and Information Technology Accessibility	Policy Number	452
Section	Facilities, Operations, and Information Technology	Approval Date	
Subsection	Information Technology	Effective Date	
Responsible Office	Office of the Vice President of Digital Transformation	Last Review	

1.0 PURPOSE

1 **1.1** Utah Valley University (UVU) is committed to providing access to higher education across
 2 various modalities, including technology-driven platforms. In pursuit of student success and
 3 achievement, as embodied in our educational mission, UVU extends this commitment to all
 4 students, faculty, staff, and visitors, including individuals with disabilities.

5 **1.2** This policy establishes comprehensive accessibility standards for all electronic and
 6 information technology at UVU. These requirements align with federal and state statutes as well
 7 as industry standards and best practices, reinforcing our commitment to equitable access and
 8 usability across all platforms. By adhering to these requirements, UVU aims to create an
 9 inclusive digital environment that empowers every member of our community to engage fully
 10 and effectively.

2.0 REFERENCES

- 11 **2.1** *Section 504 of the Rehabilitation Act of 1973*, 29 U.S.C. § 794 (1973)
- 12 **2.2** *Americans with Disabilities Act of 1990*, 42 U.S.C. § 12101 (1990) (as amended by Pub. L.
 13 No. 101-336, 104 stat. 327)
- 14 **2.3** Utah Code § 53B-23 *Utah Instructional Materials for Students with a Disability Act*
- 15 **2.4** UVU Policy 152 *Accommodations for Individuals with Disabilities*
- 16 **2.5** UVU Policy 165 *Discrimination, Harassment, and Affirmative Action*

3.0 DEFINITIONS

17 **3.1 Accessibility:** Individuals with disabilities can independently acquire the same information,
 18 engage in the same interactions, and enjoy the same services within the same timeframe as
 19 individuals without disabilities, with substantially equivalent ease of use.



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20 **3.2 Electronic and information technology (EIT):** Information technology and any equipment
21 or interconnected subsystem of equipment used in the creation, conversion, or duplication of data
22 or information. Includes, but is not limited to, internet and intranet websites; content delivered in
23 digital form; electronic books and electronic book reading systems; search engines and
24 databases; learning management systems, classroom technology and multimedia; personal
25 response systems ("clickers"); and office equipment such as classroom podiums, copiers, and fax
26 machines. It also includes telecommunications products (such as telephones); information
27 kiosks; transaction machines; computers; ancillary equipment; software; firmware and similar
28 procedures; services (including support services); equipment maintained and services operated
29 by third-party vendors; and related resources.

30 **3.3 Equally effective alternative access:** An alternative format, medium, or other aid in
31 electronic and information technology that communicates the same content as the original format
32 or medium. The alternative format must be accurate, created in a timely manner, and
33 communicate the content in a way that is appropriate to an individual's disability.

34 **3.4 Fundamental alteration:** A change to a service, program, or activity that fundamentally
35 alters an essential aspect of the service, program, or activity, including essential learning
36 outcomes for academic courses or technology.

37 **3.5 Undue burden:** A proposed accommodation that causes significant financial or
38 administrative burden to the University.

4.0 POLICY

39 4.1 Scope of Policy

40 **4.1.1** This policy applies to all university employees engaged in the development, maintenance,
41 distribution, procurement, or licensing of electronic and information technology (EIT) on behalf
42 of Utah Valley University. The intended users of this EIT include students, staff, faculty, and
43 visitors.

44 **4.1.2** This policy applies to all University EIT.

45 **4.1.3** University employees are required to adhere to the University's accessible technology
46 standards and procedures. These standards align with legal requirements imposed by federal and
47 state laws, as well as recognized best practices. Detailed information regarding these standards
48 and procedures can be accessed on the University's Accessible Tech website.

49
50 **4.1.4** Noncompliance with this policy may result in proportionate disciplinary action under the
51 appropriate policy, which depending on the circumstances may include Policy 165
52 *Discrimination, Harassment, and Affirmative Action*, Policy 371 *Performance Management and*



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53 *Development for Full-Time Staff Employees, or Policy 649 Faculty Sanction and Dismissal for*
54 *Cause.*

55 **4.2 Utah Valley University’s Commitment to Accessibility**

56 **4.2.1** All UVU community members must adhere to accessible technology standards and
57 procedures. When selecting, recommending, procuring, developing, implementing, and
58 maintaining EIT, university employees should prioritize accessibility. If a necessary technology
59 falls short of accessibility standards, exploring accessible alternatives is essential. In cases where
60 no accessible alternative exists, employees may request exceptions under this policy (see section
61 5.1).

62
63 **4.2.2** To ensure equitable access, Utah Valley University commits to providing appropriate
64 auxiliary aids and services. These accommodations enable individuals with disabilities to achieve
65 comparable results, benefits, and levels of achievement. The University’s goal is to create an
66 inclusive environment that aligns with the individual’s needs while recognizing that identical
67 outcomes for qualified individuals with disabilities are not mandatory. Providing equally
68 effective alternative access does not require fundamental alterations or undue financial and
69 administrative burden.

70
71 **4.2.3** In collaboration with subject matter experts, the Office of Accessibility Services (for
72 students) or the Employee Accommodations Coordinator (for employees) shall assess and
73 determine whether a fundamental alteration will be made. This process ensures that
74 modifications do not compromise the essential nature of services, programs, courses, or
75 activities.

76
77 **4.2.4** When evaluating undue burden, UVU considers all resources available to the University as
78 a whole. Thorough documentation must accompany this assessment. The appropriate vice
79 president, in consultation with the Office of General Counsel, makes the final determination
80 regarding undue burden.

81 **4.3 Responsibility and Authority of EIT Accessibility Manager**

82 **4.3.1** The EIT Accessibility Manager assumes a critical role in ensuring accessibility across
83 UVU’s campus. The EIT Accessibility Manager is responsible for

84 **4.3.1.1** collaborating with the Office of General Counsel and relevant stakeholders and
85 committees to develop, revise, and publish comprehensive EIT accessibility standards, best
86 practices, and resources.

87 **4.3.1.2** working closely with campus officials to facilitate training initiatives that disseminate
88 knowledge and foster a culture of accessibility.



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89 **4.3.1.3** conducting a thorough evaluation of all relevant technologies, both innovative and
90 established, to ensure compliance with accessibility standards.

91 **4.3.1.4** promptly implementing a corrective action plan when internal testing or user reports
92 identify accessibility barriers.

93 **4.3.1.5** ensuring that all requests for accessible instructional materials are processed through the
94 Accessible Technology Center in compliance with Utah Code § 53B-23 *Utah Instructional*
95 *Materials for Students with a Disability Act*. Standards and procedures for these requests are
96 outlined on UVU's Accessible Tech website.

97 **4.4 Responsibility and Authority of Digital Transformation, Marketing, and other** 98 **Authorized Departments**

99 **4.4.1** Digital Transformation, Marketing, and other authorized university departments
100 responsible for selecting and providing digital resources, whether for business or academic
101 purposes, shall follow the established accessible technology standards and procedures. These
102 standards apply throughout the lifecycle of software, systems, and equipment.

103 **4.4.2** In cases where achieving full accessibility is not immediately feasible, these university
104 entities must obtain an approved exception under this policy (refer to section 5.1).

105 **4.5 Responsibility and Authority of University Colleges, Schools, Departments, Programs,** 106 **and Units**

107 **4.5.1** University colleges, schools, departments, programs, and units are required to adhere to
108 established accessible technology standards and procedures, which apply throughout the entire
109 lifecycle of software, systems, and equipment. These university entities are responsible for

110 **4.5.1.1** ensuring that newly developed technology and digital documents align with accessibility
111 requirements

112 **4.5.1.2** making informed choices that take accessibility into consideration when recommending
113 or procuring technology solutions

114 **4.5.1.3** ensuring that licensed software and systems meet accessibility criteria

115 **4.5.1.4** designing and deploying technology solutions with accessibility in mind

116 **4.5.1.5** regularly assessing and updating existing media, content, and equipment/technology in
117 departmentally owned/managed classrooms and labs for accessibility

118 **4.5.2** In cases where achieving full accessibility is not feasible, colleges, schools, departments,
119 programs, and units must obtain an approved exception under this policy (refer to section 5.1).



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120 **4.6 Responsibility and Authority of Authorized Employees and University Entities**

121 **4.6.1** Authorized employees and university entities responsible for procuring or licensing EIT
122 play a pivotal role in ensuring accessibility. To uphold the University's commitment, authorized
123 employees and university entities must ensure that

124 **4.6.1.1** all EIT purchasing decisions align with the University's Accessible Tech website
125 standards and procedures. These standards serve as the cornerstone for creating an inclusive
126 digital environment.

127 **4.6.1.2** contract language regarding accessibility support and remediation, provided by the Office
128 of General Counsel in consultation with the EIT Accessibility Manager, is explicitly
129 incorporated into purchasing and licensing agreements.

130 **4.6.1.3** when achieving full accessibility is not practically feasible, the requesting department
131 obtains an approved exception under this policy (refer to section 5.1).

132 **4.7 Responsibility and Authority of Faculty and Staff Members**

133 **4.7.1** Faculty and staff members are required to adhere to the accessible technology standards
134 and procedures outlined on the University's Accessible Tech website throughout various stages
135 of their work and are responsible for

136 **4.7.1.1** ensuring compliance with accessibility requirements and incorporating accessibility
137 principles when developing, selecting, or implementing software, systems, and equipment

138 **4.7.1.2** adhering to established accessibility standards when creating or editing digital documents

139 **4.7.1.3** prioritizing accessibility when making recommendations for technology solutions

140 **4.7.1.4** ensuring their procurement decisions align with established standards

141 **4.7.2** Faculty are responsible for maintaining accessibility in instructional materials. This
142 includes ensuring closed captioning for videos, transcribing audio content, and creating
143 accessible documents, tables, charts, and images. If these are not feasible, faculty must obtain an
144 approved exception under this policy to use or continue to use the technology (refer to section
145 5.1).

146 **4.7.2.1** staff are responsible for maintaining accessibility in software, systems, and equipment
147 and ensuring that existing technology remains accessible and operational.

148 **4.7.2.2** In cases where achieving full accessibility is not feasible, faculty and staff members must
149 obtain an approved exception under this policy (refer to section 5.1).

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151 **4.8 EIT Accessibility Committee: Ensuring Equitable Access**

152 **4.8.1** The University Accessibility Committee designates specific members to serve on the EIT
153 Accessibility Committee. This Committee plays a pivotal role in ensuring compliance with
154 accessibility standards across the institution.

155 **4.8.2** The responsibilities of the EIT Accessibility Committee include

156 **4.8.2.1** reviewing and approving EIT accessibility standards proposed by the EIT Accessibility
157 Manager.

158 **4.8.2.2** conducting a critical review of requests for exceptions to this policy. The committee
159 considers the unique circumstances and feasibility of achieving full accessibility.

160 **4.8.2.3** collaborating during the review process for exceptions with the department head or
161 designated representative from the relevant academic unit. This ensures a comprehensive
162 assessment that balances accessibility requirements with practical considerations.

163

5.0 PROCEDURES

164 **5.1 Request for Exceptions**

165 **5.1.1** University departments, faculty, and staff seeking exceptions to this policy must submit a
166 formal request to the EIT Accessibility Committee. These requests typically arise when aligning
167 existing EIT with accessibility standards poses challenges. The process involves the following
168 considerations:

169 **5.1.2 Availability of Accessible Alternatives.** An exception may be warranted if there is no
170 accessible technology currently available that will meet the same academic or business
171 requirements.

172 **5.1.3 Technical Feasibility.** If making specific EIT fully accessible is not technically feasible, a
173 request for an exception is essential.

174 **5.1.4 Fundamental Alteration.** An exception may be warranted if implementing accessibility
175 fundamentally alters a course, program, service, or activity.

176 **5.1.5 Financial or Administrative Burden.** When achieving full accessibility creates an undue
177 financial or administrative burden, an exception request is appropriate. Those making the
178 determination shall do so in consultation with the appropriate vice president and The Office of
179 General Counsel.



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180 **5.2** When reviewing exception requests, the EIT Accessibility Committee verifies that the
181 requesting party has

182 **5.2.1** explored accessible alternatives. The absence of accessible alternatives should be
183 accurately documented after exploring all available options.

184 **5.2.2** consulted with relevant entities. The party requesting the exception must demonstrate that
185 they conducted a thorough assessment This includes determining whether fundamental
186 alteration, undue burden, or technical infeasibility applies.

187 **5.3** demonstrated a critical business or course purpose. The committee assesses whether a valid,
188 well-supported argument exists that the technology in question is critical to business operations
189 or course objectives, and an accessible alternative that would equally (or more effectively)
190 achieve the business purpose is not reasonably available.

191 **5.3.1** developed equally effective alternative access plan (EEAAP). When applying for an
192 exception, the requesting party must develop an EEAAP that ensures equally effective
193 alternative access conveys the same information as the original format, while maintaining
194 timeliness, relevance, and similar ease of use.

195 **5.4 Grievance Procedures**

196 **5.4.1** Users encountering inaccessible EIT are encouraged to report such issues promptly. The
197 following avenues are available for reporting:

198 **5.4.1.1 Accessibility Barrier Report Form.** An official *Accessibility Barrier Report Form* is
199 accessible from the footer of the UVU web page. Users can utilize this form to submit detailed
200 reports regarding EIT barriers.

201 **5.4.1.2 EIT Accessibility Manager.** Users may contact the EIT Accessibility Manager for
202 assistance or to report issues.

203 **5.4.1.3 Office of Accessibility Services.** Users may contact the Office of Accessibility Services
204 to report EIT accessibility barriers. Upon receipt of these reports, the Office of Accessibility
205 Services must refer the reporting individual to the *Accessibility Barrier Report Form* or the EIT
206 Accessibility Manager.

207 **5.4.1.4 Employee Accommodations Coordinator.** The Employee Accommodations
208 Coordinator is another point of contact for reporting accessibility concerns related to EIT. Upon
209 receipt of these reports, the Employee Accommodations Coordinator must refer the individual
210 reporting via the *Accessibility Barrier Report Form* or to the EIT Accessibility Manager.

211 **5.4.2** Individuals who believe they have been denied appropriate accommodations, including
212 appropriate auxiliary aids and services or access to campus technology, may file a formal



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213 grievance under Policy 152 *Accommodations for Individuals with Disabilities*. Individuals who
 214 believe they have been discriminated against on the basis of disability, may file a complaint
 215 under Policy 165 *Discrimination, Harassment, and Affirmative Action*. By adhering to this
 216 policy, UVU promotes equal and nondiscriminatory educational opportunities.

POLICY HISTORY		
Date of Last Formal Review: Click here to enter a date.		
Due Date of Next Review: Click here to enter a date.		
Date of Last Action	Action Taken	Authorizing Entity
June 18, 2019	Regular, new policy approved.	UVU Board of Trustees
	Revised policy approved via regular policy process.	UVU Board of Trustees



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POLICY TITLE	Electronic and Information Technology Accessibility	Policy Number	452
Section	Facilities, Operations, and Information Technology	Approval Date	June 18, 2019
Subsection	Information Technology	Effective Date	June 18, 2019
Responsible Office	Office of the Vice President of Finance and Administration		

1.0 PURPOSE

1 Utah Valley University is committed to providing access to higher education through a variety of modalities, including the use of technology. To advance student success and inclusion, the University provides this access to all enrolled students, faculty, staff, and visitors, including individuals with disabilities. This policy establishes accessibility requirements for all electronic and information technology at Utah Valley University, in accordance with federal statute.

2.0 REFERENCES

2.1 Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794.

2.2 Americans with Disabilities Act of 1990, 42 U.S.C. Chapter 126 (amended 2008)

2.3 [Policy 152 Accommodations for Individuals with Disabilities](#)

2.4 [Policy 165 Discrimination, Harassment, and Affirmative Action](#)

3.0 DEFINITIONS

3.1 Accessible: Individuals with disabilities are able to independently acquire the same information, engage in the same interactions, and enjoy the same services within the same timeframe as individuals without disabilities, with substantially equivalent ease of use.

3.2 Electronic and Information Technology (EIT): Information technology and any equipment or interconnected subsystem of equipment that is used in the creation, conversion, or duplication of data or information. The term electronic and information technology includes, but is not limited to, internet and intranet websites; content delivered in digital form; electronic books and electronic book reading systems; search engines and databases; learning management systems; classroom technology and multimedia; personal response systems ("clickers"); and office equipment such as classroom podiums, copiers, and fax machines. It also includes telecommunications products (such as telephones); information kiosks; transaction machines; computers; ancillary equipment; software; firmware and similar



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procedures; services (including support services); equipment maintained and services operated by third-party vendors; and related resources.

3.3 Equally effective alternative access: An alternative format, medium, or other aid in electronic and information technology that communicates the same content as the original format or medium. The alternative format must be accurate, created in a timely manner, and communicate the content in a way that is appropriate to an individual's disability.

3.4 Fundamental alteration: A change to a service, program, or activity that fundamentally alters the nature of the service, program, or activity, including academic courses or technology.

3.5 Undue burden: A proposed accommodation that causes significant financial or administrative burden.

4.0 POLICY

4.1 Scope of Policy

4.2 This policy applies to all university employees involved in electronic and information technology produced, maintained, distributed, purchased, and/or licensed by employees on behalf of Utah Valley University for use by students, staff, faculty, and visitors. University employees will adhere to the University's accessible technology standards and procedures that reflect legal obligations imposed by federal and state law and recognized best practices. These standards and procedures can be found on the University's Accessible Tech website.

4.3 Policy Statement

4.4 To provide equally effective alternative access, the University shall provide appropriate auxiliary aids and services as necessary to afford individuals with disabilities an equal opportunity to obtain the same result, gain the same benefit, or reach the same level of achievement, in the most integrated setting appropriate to the individual's needs. This does not require the University to ensure that qualified individuals with disabilities achieve the identical result or level of achievement as individuals without disabilities. Nor does equally effective alternative access require the University to take any action that results in (1) a fundamental alteration in the nature of a service, program, course, or activity or (2) undue financial and administrative burden.

4.5 Determination of a fundamental alteration shall be made only by the Office of Accessibility Services for students or the ADA Coordinator for employees in consultation with a relevant subject matter expert.



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~~4.6 A determination of undue burden must consider all available resources and should be carefully weighed and documented. Therefore, a final determination of undue burden should be made only by the appropriate vice president in consultation with the Office of General Counsel.~~

~~4.7 All members of the UVU community shall follow the accessible technology standards and procedures when creating, selecting, recommending, procuring and/or licensing, developing, implementing, and maintaining electronic and information technologies. If a technology that is necessary to meet university needs does not meet accessibility standards, university employees should consider available accessible alternatives. If an accessible alternative is not available, university employees may request an exception in accordance with this policy (see section 5.1).~~

~~4.8 When an individual with a disability makes a request for reasonable accommodation, staff, faculty, colleges, schools, departments, programs, and units must follow Policy 152 *Accommodations for Individuals with Disabilities* and EIT accessibility standards (found on the Accessible Tech website).~~

~~4.9 Responsibility and Authority of University Personnel and Entities~~

~~4.10 The Electronic and Information Technology (EIT) Accessibility Coordinator is responsible for developing, revising, and publishing campus EIT accessibility standards, best practices, and resources, including training, in collaboration with the Office of General Counsel and other appropriate review boards and campus officials. The EIT Accessibility Coordinator shall also establish, implement, monitor, and document assessment of new technologies for compliance with accessibility requirements and implement a corrective action plan.~~

~~4.11 IT, Marketing, and any other university department authorized to select and provide IT resources for business or academic purposes will follow the accessible technology standards and procedures when creating, selecting, recommending, procuring and/or licensing, developing, implementing, and maintaining software, systems, and equipment. University technology systems include, but are not limited to, content management systems, learning management systems, online conferencing systems, software and applications, hardware, audio/video equipment, and other IT resources. If it is not feasible to make EIT accessible, these university entities must obtain an approved exception to this policy (see section 5.1).~~

~~4.12 Colleges, schools, departments, programs, and units shall follow the accessible technology standards and procedures when creating, selecting, recommending, procuring and/or licensing, developing, implementing, and maintaining software, systems and equipment. These activities may include, but are not limited to, purchasing and producing accessible EIT and updating existing media, content, systems, and departmentally owned/managed classrooms and labs. If it is not feasible to make EIT accessible, these~~



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~~university entities must obtain an approved exception to this policy (see section 5.1).~~

~~4.13 Employees and university entities authorized to procure and/or license EIT shall ensure these purchasing decisions comply with Accessible Technology Standards and Procedures. They should also ensure when feasible that contract language regarding accessibility and remediation, provided by the EIT Accessibility Coordinator, is included in purchasing and/or licensing agreements. If it is not feasible to make EIT purchases accessible, the requesting department must obtain an approved exception to this policy (see section 5.1).—~~

~~4.14 Faculty must follow the accessible technology standards and procedures found on the University's Accessible Tech website when creating, selecting, recommending, procuring and/or licensing, developing, implementing, and maintaining software, systems and equipment. This includes, but is not limited to, activities such as selecting textbooks (including digital textbooks and supplemental materials), and creating, distributing, and presenting instructional materials such as closed captioned videos, transcribed audio, and accessible documents, tables, charts, and images. If it is not feasible to make specific EIT accessible, faculty must obtain an approved exception to this policy (see section 5.1).~~

~~4.15 Staff must follow the accessible technology standards and procedures found on the University's Accessible Tech website, when creating, selecting, recommending, procuring and/or licensing, developing, implementing, and maintaining software, systems and equipment. If it is not feasible to make specific EIT accessible, staff must obtain an approved exception to this policy (see section 5.1).~~

4.16 EIT Accessibility Board

~~4.17 Designated members of the University Accessibility Committee will serve as the EIT Accessibility Review Board. This review board will review and approve EIT accessibility standards proposed by the EIT Accessibility Coordinator, review requests for exception to this policy, and approve or deny standards and exception requests, as appropriate. When reviewing requests for exception to EIT accessibility policy and/or standards, the review committee will include the department head or designee from the relevant department or unit.~~

5.0 PROCEDURES

5.5 5.1 Exceptions

5.5.1 University departments, faculty, and staff should submit a request for an exception to this policy to the EIT Accessibility Review Board if attempting to conform EIT to accessibility standards (see Accessible Tech website)



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~~5.5.1.1 Fundamentally alters a course, program, service, or activity;~~

~~5.5.1.2 Creates an undue financial or administrative burden, as determined by the appropriate vice president in consultation with The Office of General Counsel; or~~

~~5.5.1.3 Is not technically feasible.~~

~~5.5.2 When reviewing requests for exception to accessibility standards, the EIT Accessibility Review Board will seek to verify that the party requesting the exception:~~

~~5.5.2.1 Ensured that the appropriate entity made a determination of fundamental alteration, undue burden, or technical infeasibility;~~

~~5.5.2.2 Explored all accessible alternatives and accurately determined they are unavailable;~~

~~5.5.2.3 Assessed and determined whether there is a valid, well-supported argument that the technology in question is critical to business operations or course purpose; and~~

~~5.5.2.4 Developed an equally effective alternative access plan (EEAAP).~~

~~5.1.2.5 When an exception is granted, identify equally effective alternative access that communicates the same information in as timely a manner as the original format.~~

5.2 Grievances

~~5.2.1 Users who find existing EIT inaccessible may report the issue to the Office of Accessibility Services, the ADA Coordinator, the EIT Accessibility Coordinator, or submit a report through the *Accessibility Barrier Report Form*, which can be accessed from the footer of the UVU web page.~~

~~5.2.2 Individuals who believe they have been denied appropriate accommodations, including appropriate auxiliary aids and services or access to campus technology, may file a grievance in accordance with Policy 152 *Accommodations for Individuals with Disabilities*. This policy supports Policy 165 *Discrimination, Harassment, and Affirmative Action*, and assists employees with providing equal and nondiscriminatory educational opportunities. Noncompliance with this policy, therefore, may lead to noncompliance with Policy 165 and disciplinary action under Policy 165, up to and including termination.~~

POLICY HISTORY		
June 18, 2019	Regular, new policy approved.	UVU Board of Trustees



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POLICY 452 EXECUTIVE SUMMARY

Policy Number and Title: 452 Electronic Information and Technology

Date:	April 1, 2024
Sponsor:	Christina Baum
Steward(s):	Brett McKeachnie
Policy Process:	Regular
Policy Action:	Revision
Policy Office Editor:	Cara O’Sullivan
Embedded Attorney:	James Duncan

Issues/Concerns (including fiscal, legal, and compliance impact):

This policy update does not require any substantive changes to the purpose nor intent of this policy. Revisions are intended to clarify some policy points and to make the policy more readable and accessible.

Suggested Changes:

Revisions will (1) update the status and function of University Accessibility Committee and (2) cast the policy language into a more readable format and more accessible language.

Requested Approval from President’s Council: Entrance to Stage 1

Proposed Drafting Committee: Laura Lewis, Brett McKeachnie, James Duncan, David Frame

Target Date for Stage 1 Draft to Enter Stage 2: 8/19/2024

Target Date for Board of Trustees Review: 10/31/2024