



POLICY 662 EXECUTIVE SUMMARY

Policy Number and Title: 662 *Graduate Program Continuation, Credit, and Graduation Requirements*

Date:	February 13, 2025
Sponsor:	Wayne Vaught
Steward(s):	Jim Bailey, Kyle Hicken
Policy Process:	Regular
Policy Action:	Revision
Policy Office Editor:	Cara O’Sullivan, Amanda Cooke
Embedded Attorney:	N/A

Note: This policy was previously Policy 524.

Issues/Concerns (including fiscal, legal, and compliance impact):

During November 2024, USHE Policy R475 Section 5.5.2.2 was amended as follows: “Credit from 5000 level coursework may be used for graduate certificates and to fulfill up to 12 credits of graduate degree requirements.” This change allows us now to use advanced undergraduate 5000 level courses for graduate certificates which can be stackable toward a master’s degree.

Suggested Changes:

- 1) Allow 5000 level courses to be used for graduate certificates.
- 2) Allow up to 12 credits of 5000 level courses to be used toward a master’s degree.
- 3) Modify second master’s degrees and joint master’s degrees requirements to allow for more course flexibility for what satisfies graduation requirements.

Requested Approval from President’s Council: Entrance to Stage 1

Proposed Drafting Committee: Kyle Hicken, Jim Bailey, Laurie Sharp, Jeff Williams, Mohamed Lotfy, Nicole Gearing, Jeffrey O’Flynn, Christine Walker, David McEntire, Malissa Brooks, Aliny Xavier.

Target Date for Stage 1 Draft to Enter Stage 2: TBD

Target Date for Board of Trustees Review: TBD