



## UTAH VALLEY UNIVERSITY Policies and Procedures

<b>Proposed Policy Number and Title:</b> <b>545 Veterans Services</b>		
Current Policy Number and Title:     545 Veterans Services		
<b>Approval Process*</b>		
<input checked="" type="checkbox"/> Regular  <input type="checkbox"/> New <input type="checkbox"/> Revision <input type="checkbox"/> Revision—Limited Scope <input checked="" type="checkbox"/> Deletion	<input type="checkbox"/> Temporary  <input type="checkbox"/> New <input type="checkbox"/> Revision <input type="checkbox"/> Revision—Limited Scope	<input type="checkbox"/> Compliance Change  <input type="checkbox"/> New <input type="checkbox"/> Revision—Limited Scope <input type="checkbox"/> Deletion
*See UVU Policy 101 <i>Policy Governing Policies</i> for process details.		

<b>Draft Number and Date:</b>	<u>Stage 3 Regular, May 2026</u>
<b>President’s Council Sponsor:</b>	<u>Michelle Kearns</u>
<b>Policy Steward:</b>	<u>Spencer Ebert</u>

POLICY APPROVAL PROCESS DATES		
REGULAR	TEMPORARY	COMPLIANCE
<b>Drafting and Revision</b> Entrance Date: <u>02/13/2025</u>  <b>University Entities Review</b> Entrance Date: <u>03/12/2026</u> Close Feedback: <u>05/07/2026</u>  <b>Board of Trustees Review</b> Entrance Date: <u>05/26/2026</u> Approval Date: _____	<b>Drafting and Revision</b> Entrance Date: _____  <b>Board of Trustees Review</b> Entrance Date: _____ Approval Date: _____	<b>President’s Council Approval</b> Approval Date: _____  <b>Board of Trustees Ratification</b> Ratification Date: _____



# UTAH VALLEY UNIVERSITY

## Policies and Procedures

<b>POLICY TITLE</b>	Veterans' Services	<b>Policy Number</b>	545
<b>Section</b>	Student Affairs	<b>Approval Date</b>	June 14, 1993
<b>Subsection</b>	Student Rights	<b>Effective Date</b>	June 14, 1993
<b>Responsible Office</b>	Office of the Vice President of Student Affairs		

### 1.0 PURPOSE

1

### 2.0 REFERENCES

2

### 3.0 DEFINITIONS

3

### 4.0 POLICY

4 ~~4.1 Veterans may obtain assistance at the Veterans' Office.~~

5 ~~4.2 Credit Hours Required for Veterans Benefits~~

6 ~~4.2.1 VA educational benefits shall be as follows:~~

7 Credit Hours:

- Full-time            12 or more credits
- 3/4 time             9 to 11 credits
- 1/2 time             6 to 8 credits
- Less than 1/2 time 5 or fewer credits

8 ~~4.2.2 Block courses are measured by a different standard. The Veterans Office calculates~~  
9 ~~standard class sessions to determine training time status for veteran students.~~

10 ~~4.3 Guideline for Enrollment and Progress~~



## UTAH VALLEY UNIVERSITY Policies and Procedures

11 ~~4.3.1 According to VA Standards of Progress, educational benefits shall be paid only for courses~~  
12 ~~required for graduation in the student's declared educational objective. Each eligible person must~~  
13 ~~maintain a 2.0 cumulative GPA or higher and to actively and consistently pursue his or her~~  
14 ~~declared educational objective. In order to receive VA education benefits, students are required~~  
15 ~~to attend class.~~

16 ~~4.3.2 Veterans and dependents receiving the grade of UW (Unofficial Withdrawal), or W~~  
17 ~~(Withdrawal), shall be required to reimburse the VA for any difference in pay, retroactive to the~~  
18 ~~beginning of the semester, unless they can report mitigating circumstances to the VA Regional~~  
19 ~~Office. Benefits shall not be paid for a course that is audited (AU).~~

### 20 **4.4 New Students**

21 ~~4.4.1 New Students applying for VA Educational Benefits may be requested to submit to the~~  
22 ~~Veterans Office either original or certified copies of the following pertinent documents: DD-214,~~  
23 ~~Certificate DD-2384 (Notice of Basic Eligibility), and VA claim (C) number. This information is~~  
24 ~~needed as soon as possible to ensure timely and accurate processing of benefits.~~

25 ~~4.4.2 Official transcripts from all previously attended colleges or universities shall also be~~  
26 ~~needed to evaluate credit towards the student's major at UVU. The VA shall not pay a student to~~  
27 ~~repeat a class for which he or she has previously received a passing grade. All official transcripts~~  
28 ~~are to be surrendered to Admissions. The student shall then request a copy of the transcript to~~  
29 ~~hand carry to the Veterans Office. This copy must state, "Copy from student's cumulative file."~~

### 30 **4.5 Returning Students**

31 ~~4.5.1 All returning veteran students must come to the Veterans Office promptly after registering~~  
32 ~~for the semester.~~

## 5.0 PROCEDURES

33

POLICY HISTORY		
Date of Last Action	Action Taken	Authorizing Entity

34



## UTAH VALLEY UNIVERSITY Policies and Procedures

### POLICY 545 EXECUTIVE SUMMARY

**Policy Number and Title:** 545 Veterans Services

<b>Date:</b>	February 25, 2026
<b>Sponsor:</b>	Michelle Kearns
<b>Steward(s):</b>	Spencer Ebert
<b>Policy Process:</b>	Regular
<b>Policy Action:</b>	Deletion
<b>Policy Office Editor:</b>	Miranda Christensen
<b>Embedded Attorney:</b>	N/A

**Issues/Concerns (including fiscal, legal, and compliance impact):**

- The policy is very outdated.
- We are observing continuous changes in the form of new legislation and VA regulations, making it difficult to keep this language up to date through the policy process.
- In policy format, the language may be viewed as authoritative despite not being fully up-to-date or comprehensive. A less authoritative format may be better suited for publishing key information without encouraging total reliance on this document alone.

**Suggested Changes:**

- Delete Policy 545 Veterans Services
- Convert policy draft language into a departmental guide or overview document that is published on the MASH web site. Enrollment Management AVP is in support of this plan.

**Requested Approval from President's Council:** Entrance to Stage 2 for deletion.

**Proposed Drafting Committee:** n/a

**Target Date for Stage 1 Draft to Enter Stage 2:** 3/12/2026

**Target Date for Board of Trustees Review:** TBD



**UTAH VALLEY UNIVERSITY**  
Policies and Procedures

SUMMARY OF COMMENTS (STAGE 2)			
<b>Policy Number and Title:</b> 545 Veteran Services Policy Deletion			
<b>Sponsor:</b>		Michelle Kearns	
<b>Steward(s):</b>		Spencer Ebert	
<b>UVUSA</b>	<b>Academic Affairs</b>	<b>Faculty Senate</b>	<b>PACE</b>
Date	Date	Date	Date
Presented: <u>4/9/26</u>	Presented: <u>4/14/26</u>	Presented: <u>Declined</u>	Presented: <u>4/21/26</u>

*Note: Indicate with X whether the comment is editorial (grammar, punctuation, sentence structure) or is a substance comment (content, procedure, etc.)*

Campus Entity	Policy Section	Editorial Comment	Substance Comment	Concern	Sponsor/Steward Response
UVUSA	545			There was a general consensus in favor of deleting the policy.	
Faculty Senate	545		Email on file	Declined	Jennifer Shubert
Academic Affairs	545	Attended 4/14/26	Email on file	Voted: All agreed to move forward with deletion.	
PACE	545	4/21/26	Resent email for response	Informed members at PACE meeting. No objections.	