POLICY 605 EXECUTIVE SUMMARY	
Policy Number and Title: 605 Curriculum Process	
Date:	January 30, 2025
Sponsor:	Steven Clark
Steward(s):	Kat Brown, Jordan Allen
Policy Process:	Regular
Policy Action:	Revision
Policy Office Editor:	Cara O'Sullivan
Embedded Attorney:	N/A

Issues/Concerns (including fiscal, legal, and compliance impact):

This policy has reached its scheduled five-year review date. While the policy remains largely effective, only minor revisions are necessary to align the policy's language with its intended purpose, ensuring clarity and accuracy. No significant fiscal, legal, or compliance impacts are anticipated because of these updates.

Suggested Changes:

To improve accuracy and alignment, the following revisions are proposed: (1) update policy to reflect current institutional practices; (2) clarify the roles and responsibilities of stakeholders in the curriculum process; (3) refine procedural steps included in policy to align with published handbooks (i.e., curriculum procedures, course curriculum process, program curriculum process) and enhance transparency and efficiency; (4) incorporate feedback from faculty and staff to address ambiguities in the current policy.

Requested Approval from President's Council: Entrance to Stage 1

Proposed Drafting Committee: Kalani Eggington, Sally Rocks, Xu Sun, Debbie Ferguson, Jordan Allen, Laurie Sharp

Target Date for Stage 1 Draft to Enter Stage 2: TBD

Target Date for Board of Trustees Review: TBD